

President . . . . . Peter G. Burk  
Vice President . . . . Guy Beck  
Clerk . . . . . Margaret Guyette  
Commissioners. . . Peter Burk  
                              Scott Beiler  
Treasurer . . . . . Glen Bentz

## SHAKER PINES FIRE DISTRICT # 5

The regular meeting of the Shaker Pines Fire District was held on Tuesday March 14, 2023 at the fire station.

Those present were President Peter G. Burk, Vice President Guy Beck, Clerk Margaret Guyette, Commissioner Peter Burk, Commissioner Scott Beiler, Treasurer Glen Bentz, Fire Chief Jim Nolan and Deputy Chief Ed Prajzner.

President Burk called the meeting to order at 7:00 p.m.

**MINUTES:** The minutes for February, 2023 were presented to the Board Members. A motion to accept the minutes was made by Peter Burk and Guy Beck made a second to the motion, and a vote was taken. It was unanimous and the motion carried. The minutes for budget meeting on February 28, 2023 were presented to the Board Members. A motion to accept the minutes was made by Guy Beck and Peter Burk made a second to the motion, and a vote was taken. It was unanimous and the motion carried.

**TREASURER’S REPORT:** Treasurer Glen Bentz submitted the treasurer’s report for February, 2023 to the Board Members. A motion to accept the treasurer’s report was made by Guy Beck and Peter Burk made a second to the motion, and a vote was taken. It was unanimous and the motion carried.

The Treasurer did a recap of the Building Renovation Loan account for the Commissioners and also a listing of the Encumbered funds still available.

**CORRESPONDENCE:** We received a letter from our attorney, Carl Landolina that he could no longer provide legal services to our district due to his workload.

**FIRE CHIEF REPORT:** Fire Chief Jim Nolan submitted his report verbally. Our new employee, Jonathan Gordon, is learning our procedures. The Chief has submitted the application for the yearly Ct. Municipal Grant. Lt McGuire and Firefighter Nick Bertrand will be going to the National Fire Academy in Emmitsburg for the Officer Weekend.

Shaker Pines and Hazardville have prepared a MOU for combined dispatched calls at either location. Chief Nolan and Chief Flanagan are working on the details with dispatch and dealing with pagers changes.

**FIRE MARSHAL REPORT:** The Deputy Chief read the report and it was placed on file. We had 59 incidents. Captain Davis completed eight hours of training.

**REPORTS OF COMMITTEES:** The Consolidation committee met March 9, 2023 to discuss several items. They had three versions of the Organization Chart, and it was recommended that we use version #3. This would have a Chief, Deputy Chief for Operations, Deputy Chief for Fire Marshal, Deputy Chief for Training, four Captains, four Lieutenants, and twelve firefighters.

A contest was announced to determine the new name of the Consolidated District, with all members participating. The Committee went into Executive Session to discuss the personnel for the positions but no determination was made.

President Burk attended an Interlocal Meeting to discuss the town collection of taxes. Enfield Fire Department has researched the cost to hire an outside service, QDS. Currently the Town pays us the entire tax billing, collected or not and handles the liens on property. If we go to an outside service, we would need to process the liens for uncollected taxes. There will be another discussion on tax collection with other departments in the Interlocal later this week.

**OLD BUSINESS:** Our auditors had originally charged us \$ 3,000 over the contract price due to new government rules they had to spend time on researching. President Burk spoke with them and the new charge is \$ 1,500. The Board has requested that we receive advance notice of future increases in the preparation of the tax return.

The Board worked on the budget and will finalize it at the April meeting.

**NEW BUSINESS:** Treasurer Bentz will be meeting with Hazardville Commissioner/Treasurer to produce a combined budget of the two departments. This will be for informational purposes only.

A motion was made by Margaret Guyette to accept the MOU for dispatching calls between Hazardville and Shaker Pines and Peter G. Burk made a second

to the motion, and a vote was taken. It was unanimous and the motion carried.

A motion was made by Guy Beck to accept the Organization Chart #3 as presented by the Consolidated Committee for the new district and Scott Beiler made a second to the motion, and a vote was taken. It was unanimous and the motion carried.

A motion was made by Guy Beck to replace the Deputy Chief vehicle with a 2023 Chevy Tahoe not to exceed \$ 57,000 and sell the current vehicle for no less than \$ 4,000, proceeds to be used toward the purchase price. Peter Burk made a second to the motion, and a vote was taken. It was unanimous and the motion carried.


A motion was made by Peter G. Burk to go into Executive Session for a personnel issue and Guy Beck made a second to the motion, and a vote was taken. It was unanimous and the motion carried. The Board invited Chief Nolan, D.C. Prajzner and Treasurer Bentz into the Executive Session. After the Board came out of Executive Session, no action was taken

Our April 11<sup>th</sup> meeting will start at 6:30 as Steve Bradway of BFP Associates will be attending to discuss the employee pension plan.

BILLS: The Board members reviewed the bills. A motion was made by Peter G. Burk to pay the bills as submitted and Guy Beck made a second to the motion, and a vote was taken. It was unanimous and the motion carried.

A motion to adjourn the meeting was made by Guy Beck and Scott Beiler made a second to the motion, and a vote was taken. It was unanimous and the motion carried. The meeting was adjourned at 10:01 p.m.

Respectfully submitted,



Margaret Guyette  
Clerk.