

# Shaker Pines Fire Department

**Annual Report 2023 - 2024**



**May 14, 2024**

**37 Bacon Road**

**Enfield, CT 06082**

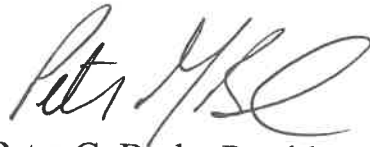
LEGAL NOTICE  
WARNING  
SHAKER PINES FIRE DISTRICT # 5  
ENFIELD, CT.

Notice is hereby given that the annual meeting of the Shaker Pines Fire District # 5, Enfield, CT will be held Tuesday, May 14, 2024 at 7:00 PM at the Shaker Pines Fire Station, 37 Bacon Road, Enfield, CT so that the legal voters of the Shaker Pines Fire District # 5 may vote upon the following proposals.

- ARTICLE I To nominate and elect a moderator of the meeting.
- ARTICLE II To nominate and to elect one person to the Board of Fire Commissioners for one, five-year term, for the forthcoming fiscal years.
- ARTICLE III To hear the reports of the District Officers.
- ARTICLE IV To determine the financial requirements, debts, and expenses of the forthcoming fiscal year, approve the annual budget, adopt a mill rate and authorize the use of the district savings to fund the amount not covered by the mill rate. To authorize the expenditure of funds in accordance with the proposed appropriations as needed during the forthcoming fiscal year.
- ARTICLE V To authorize the Board of Fire Commissioners to make intra-budget transfers from available unexpended balances of budget items to anticipated over-expended budget items if the same becomes necessary.
- ARTICLE VI To authorize the District Fire Commissioners to encumber funds, not to exceed \$ 15,000.00, for the Hydrant Replacement Fund from the district saving accounts and to encumber the balance left in the 2023-24 budget under the Hydrant Maintenance line to the Hydrant Replacement Fund.
- ARTICLE VII Any 2023-2024 budget balance (excluding the Hydrant Maintenance line) will be transferred to district's saving accounts at the discretion of the district commissioners.

ARTICLE VIII To make recommendations to the Board of Fire Commissioners for future considerations.

ARTICLE IX To adjourn the meeting.



Peter G. Burk - President



Guy Beck - Vice President



Margaret Guyette - Commissioner/Clerk



Scott Beiler - Commissioner



Peter Burk - Commissioner

Good evening fellow taxpayers,

The past year has been full of new and positive changes to the SPFD. We have just about completed the first year of our new station coverage. We have 2 sets of 3 people per shift that work 7 days a week, 12 hours a day. It went very well, and I believe everyone is very happy with how it is going.

Our current treasurer Glen Bentz has officially decided to retire. He has been a great asset to the district and a pleasure to have at the meetings month after month. Glen, we hope you enjoy your retirement but remember you are always welcome around budget time.

With the retirement of Glen, we have appointed Scott Wylie as our new treasurer. Scott was a member of NTFD for many years and has plenty of experience in finance. His knowledge in both fire department and budgeting issues will be of great help.

I would like to thank the following people, as their time and efforts do not get recognized enough. The career staff and volunteers that make sure we are all safe 24 hours a day. Also,

Vice president Guy Beck

Commissioner Peter Burk

Commissioner Scott Beiler

Clerk Maggie Guyette

Fire Chief Jim Nolan

Deputy Chief Ed Prajzner

Administrative assistant Jolene Bauckman

The individual efforts from everyone involved with SPFD makes this the best Fire Department it can be.

Sincerely

Peter G Burk

President of the Board of Commissioners

**Shaker Pines Fire Chief's Report**  
**Calendar year 2023**  
**Reported May 14, 2024**

The Shaker Pines Fire Department answered 800 calls for assistance during the calendar year 2023. The breakdown of responses is as follows: 28 fires, 243 medicals, 16 hazardous materials, 344 service (such as assistance with smoke detectors), 95 good intent, 71 false alarms and 3 natural disaster calls. Our six certified Child Passenger Safety Technicians installed 215 child safety seats. Our calls for assistance continue to increase year by year.

In 2023, we successfully implemented a new coverage schedule to include an A-Shift and a B-Shift with staffing 12 hours a day, 7 days a week, 365 days a year. These new schedules have had an immediate positive impact with 2 examples of responses that could have had a very different outcome had we not had staff on duty. Our A-Shift was the first emergency personnel to arrive, and successfully performed CPR with a positive outcome for the patient who is continuing to live a high-quality life. Our B-Shift delivered a baby prior to the arrival of any other emergency responders. We also bolstered our volunteer/part-time staff this year with the successful graduation of 4 of our members from Hartford County Firefighter 1 certification program.

Our firefighters continue to train daily under the direction of our outstanding training officer, Captain Chris Davis. Besides the in-house training that is provided, our firefighters and officers spend many hours attending training provided by the Hartford County Fire School, Connecticut Fire Academy, National Fire Academy, and other 3<sup>rd</sup> party organizations. Our highly dedicated staff of firefighters continue to maintain the station, apparatus, hydrants, and all our equipment to ensure we are ready to provide the highest quality of service to the public at a moment's notice.

The Shaker Pines Fire Marshal's Office continues to work toward making sure the public stays safe by conducting annual Fire Code Safety inspections at all commercial properties, along with providing Public Safety Education. Our Fire Marshal's Office consists of myself, Deputy Fire Marshals Edward Prajzner, Joseph Kara, Chris Davis, and Amanda Mele.

I am honored to lead our highly trained professional firefighters with the help of our dedicated leadership team made up of Deputy Chief Edward Prajzner, Captain Amanda Mele, Captain Chris Davis, Lieutenant Raymond Rodriguez, and Lieutenant Thomas McGuire.

I would like to thank the District Commissioners and residents for allowing me to continue to lead this incredibly talented team of Fire Officers and Firefighters.

Respectfully submitted,



James D. Nolan  
Chief of Department  
Shaker Pines Fire District 5

## 2024 Annual meeting

### Consolidation notes

During the year, the consolidation committee agreed to name the newly formed district The Consolidated Fire District of Enfield.

Meetings with our attorneys found there were a number of ways for the consolidation to take place. Among the methods being considered was one or the other districts being dissolved/absorbed into the other.

We then learned that the renovation bond for the firehouse is a tax free instrument. A quirk in Connecticut law requires that the original bond agent review the consolidation to insure that the bond will remain tax free.

Both SPFD and HFD labor contracts have been reviewed by the committee. This was done to bring the contracts into alignment for easier implementation at consolidation.

An organizational flow chart was developed for the command of the consolidated district. The highlight is that there will be 3 deputy chiefs, each with a specific area of responsibility.

SPFD and HFD treasurers have been working on a combined budget to see what the numbers would look like. We are waiting property & casualty insurance estimates.

Bylaws for the consolidated district continue to be worked on.

In the beginning of 2024, we learned that NTFD & TFD were preparing to start their own consolidation efforts. After some discussion (including EFD) it was agreed to include the remaining districts in our efforts.

**SHAKER PINES FIRE DISTRICT # 5**  
**FINANCIAL STATEMENT FOR 2023-2024**  
**AS OF APRIL 30, 2024**

	<u>BEG BALANCE</u>	<u>EXPENDED</u>	<u>BALANCE</u>
AUDIT	15,000.00	19,090.00	-4,090.00
CONTRACT LABOR	0.01	0.00	0.01
BUILDING MAINTENANCE & IMPROVEMENTS	36,000.00	12,999.00	23,001.00
CONSOLIDATION EXPENSE	10,000.00		10,000.00
DIRECTOR'S TRAINING	5,000.00	2,788.00	2,212.00
DISPATCH CENTER FEE (FORMERLY ALARM)	13,000.00	7,955.00	5,045.00
DUES, LICENSES & TECHNOLOGY	32,000.00	25,989.00	6,011.00
DUTY OFFICER'S INCENTIVE	17,000.00	13,456.00	3,544.00
EMPLOYEE INSURANCE (H & D)	255,000.00	149,709.00	105,291.00
EQUIPMENT MAINTENANCE	9,000.00	9,291.00	-291.00
FIRE DISTRICT SALARIES	726,500.00	585,445.00	141,055.00
FIRE EQUIPMENT	35,000.00	33,330.00	1,670.00
FIRE PREVENTION	7,000.00	6,600.00	400.00
FIREFIGHTER'S ASSOCIATION	7,000.00	7,000.00	0.00
FIREFIGHTER'S PHYSICALS	21,600.00	5,390.00	16,210.00
FIREFIGHTER'S TRAINING	25,000.00	19,484.00	5,516.00
FULL TIME EMPLOYEE RETIREMENT	36,325.00	19,142.00	17,183.00
HYDRANT MAINTENANCE	14,000.00	1,769.00	12,231.00
INSURANCE	47,000.00	36,455.00	10,545.00
LEGAL FUND	5,000.00	-22,404.00	27,404.00
LENGTH OF SERVICE PROGRAM	3,500.00	4,090.00	-590.00
OFFICE EXPENSE	10,000.00	2,557.00	7,443.00
PAYROLL TAXES	77,350.00	50,718.00	26,632.00
PROFESSIONAL DEVELOPMENT	10,000.00	7,899.00	2,101.00
RADIO EQUIPMENT & MAINTENANCE	1,500.00	0.00	1,500.00
STATION STANDBY	3,000.00	435.00	2,565.00
TAX COLLECTOR	55,585.00	53,174.00	2,411.00
TRAINING FACILITY DEVELOPMENT	5,000.00	5,000.00	0.00
TRUCK MAINTENANCE	45,000.00	27,625.00	17,375.00
UNIFORM FUND	7,500.00	1,498.00	6,002.00
UTILITY	45,000.00	34,979.00	10,021.00
VOLUNTEER INCENTIVE	30,000.00	18,750.00	11,250.00
WORKER'S COMPENSATION	50,855.00	32,395.00	18,460.00
DEBT SERVICE PAYMENT	412,107.00	412,107.00	0.00
<b>TOTALS</b>	<b>2,072,822.01</b>	<b>1,584,715.00</b>	<b>488,107.01</b>
<b>ENCUMBERED FUNDS</b>			
BOAT, ICE SLED, AND EQUIPMENT	1,333.00	1,333.00	0.00
BUILDING IMPROVEMENTS	30,587.00	0.00	30,587.00
BUNKER GEAR EQUIPMENT	12,560.00	12,560.00	0.00
CHIEF VEHICLE	7,709.00	675.00	7,034.00
CONSOLIDATION EXPENSES	70,110.00	25,597.00	44,513.00
FIRE FIGHTING EQUIPMENT	1,928.00	1,928.00	0.00
HYDRANT REPLACEMENT	30,817.00	0.00	30,817.00
LEGAL FEES	20,000.00	0.00	20,000.00
TRAINING FACILITY ENHANCEMENTS	10,000.00	0.00	10,000.00
TAX COLLECTOR SERVICES	30,000.00	0.00	30,000.00
TRUCK FUND	111,816.00		111,816.00
<b>SPECIAL MEETING TO ENCUMBERED</b>			
AIR PACKS 1-9-24	142,000.00	130,474.00	11,526.00
	<b>468,860.00</b>	<b>172,567.00</b>	<b>296,293.00</b>

**SHAKER PINES FIRE DISTRICT # 5**  
**FINANCIAL STATEMENT FOR 2023-2024**  
**AS OF APRIL 30, 2024**

**RECEIPTS:**

PROPERTY AND MOTOR VEHICLES TAXES	1,772,483.00
INTEREST & DIVIDENDS	53,063.00
SITE ACQUISITIONS, INC.	25,280.00
OTHER INCOME	9,936.00
GRANTS	142,414.00
SALE OF ASSET	

<b>TOTAL (INCLUDED IN FOLLOWING ACCOUNTS)</b>	<b>2,003,176.00</b>
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**CASH ON HAND:**

CHECKING ACCOUNT	172,468.21
SAVINGS ACCOUNT	447,500.39
RENOVATION ACCOUNT	371,880.49
CD ACCOUNTS	312,854.38

<b>TOTAL</b>	<b>1,304,703.47</b>
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**FIXED ASSETS:**

LAND	701,761.00
CONSTRUCTION IN PROGRESS	4,666,673.00
BUILDING AND IMPROVEMENTS	1,233,144.00
FIRE VEHICLES	1,712,540.00
EQUIPMENT & HYDRANTS	1,147,792.00

<b>TOTAL FIXED ASSETS</b>	<b>9,461,910.00</b>
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<b>LIABILITIES</b>	<b>4,653,640.00</b>
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## SHAKER PINES FIRE DISTRICT # 5

## PROPOSED BUDGET 2024 -2025

AUDIT	21,900.00
BUILDING MAINTENANCE & IMPROVEMENTS	15,000.00
CONSOLIDATION EXPENSE	10,000.00
DIRECTOR'S TRAINING	5,000.00
DISPATCH CENTER FEE (FORMERLY ALARM)	10,000.00
DUES, LICENSES & TECHNOLOGY	35,347.00
DUTY OFFICER'S INCENTIVE	17,000.00
EMPLOYEE INSURANCE (H & D)	225,000.00
EQUIPMENT MAINTENANCE	9,000.00
FIRE DISTRICT SALARIES	825,439.00
FIRE EQUIPMENT	35,000.00
FIRE PREVENTION	7,000.00
FIREFIGHTER'S ASSOCIATION	7,000.00
FIREFIGHTER'S PHYSICALS	21,600.00
FIREFIGHTER'S TRAINING	25,000.00
FULL TIME EMPLOYEE RETIREMENT	46,473.00
HYDRANT MAINTENANCE	14,000.00
INSURANCE	44,347.00
LEGAL FUND	0.00
LENGTH OF SERVICE PROGRAM	3,500.00
NEW TRUCK FUND	35,000.00
OFFICE EXPENSE	7,000.00
PAYROLL TAXES	87,244.00
PROFESSIONAL DEVELOPMENT	10,000.00
RADIO EQUIPMENT & MAINTENANCE	1,500.00
STATION STAND BY	3,000.00
TAX COLLECTOR	56,919.00
TRAINING FACILITY DEVELOPMENT	5,000.00
TRUCK MAINTENANCE	45,000.00
UNIFORM FUND	7,500.00
UTILITY	46,895.00
VOLUNTEER INCENTIVE	30,000.00
WORKER'S COMPENSATION	52,346.00
DEBT SERVICE PAYMENT	412,107.00
TOTALS	2,177,117.00